

**Board of Mayor and Aldermen Meeting
October 17, 2016
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, October 17, 2016 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Bob Kirk. Mayor Holden noted all Aldermen were present.
- (2) **Approval of Minutes:** The minutes of the October 3, 2016 meeting were approved on a motion by Alderwoman Carolyn Norman, followed by a second from Alderman Robert Taylor, Jr. The motion passed approving the minutes.
- (3) **Unfinished Business:** None presented.
- (4) **New Business:**

a. Public Hearing – Beer Permit – Jay Meldi Ma, Inc.

DBA Nancy Food Mart

2261 St. John Avenue

Dyersburg, TN 38024

Mayor Holden announced that this was a notice of public hearing on this permit request. Police Captain Mark Moody presented information stating that there did not seem to be anything found in the background investigation for this beer permit that would show the applicant unworthy of obtaining a beer permit for the business. Being this was noticed as a public hearing, Mayor Holden called for any persons to speak regarding this permit application. No public comment was presented. Mayor Holden entertained a motion for approval of the application. Alderman Bob Kirk moved to approve the application, followed by a second from Alderman Kevin Chaney. The motion passed by full Board vote.

b. Attorney Invoice

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The September 1, 2016 to September 30, 2016 invoice totaled \$18,337.50. Alderman Mike Morgan made a motion to approve the payment, with a second by Alderman Terry Glover. The motion passed by full vote.

c. Bids – Greg Williams

Department: Police
Item: Patrol Package SUV
Purpose: To be used by Chief Isbell
Budgeted: No – Drug Fund
Notification – State Gazette, Direct to 5 Vendors
Bids: Delta Auto No Bid
Tim Castellaw Ford \$28,823.14
Golden Circle Ford \$28,481.00
Ford of Murfreesboro (state contract) \$28,477.83
Gene Langley Ford \$28,425.72

Recommendation: Mr. Williams recommended awarding the bid to Gene Langley Ford, Humboldt, TN at \$28,425.72.

A motion to approve the recommendation as presented before the Board was made by Alderman Bill Escue, with a second by Alderman Mike Morgan. The motion passed by full approval.

Mr. Williams presented his findings and recommendation from the Street/Sanitation Committee recommendation made at the Monday, October 17, 2016 meeting. He provided a written analysis of a tractor repair or replacement request for the Landfill. The Committee decided to replace the tractor provided the funds were available and the conditions of the replacement trade-in were appropriate to the City's purchasing policies. Mr. Anderson and Mr. Williams were asked to confirm the information, and if the conditions were met, then the Committee would recommend the trade-in to the full Board. The conditions and trade-in negotiations were met and Mr. Williams recommended to approve the trade-in and purchase as follows:

Used tractor to be purchased: Tri-County Farmers Equipment Co.

2013 CASE IH Magnum 315	362 Hours	Newbern
\$210,000 \$195,000		

Comparable values:

2013 CASE IH Magnum 315	490 Hours	Alden, MN
\$219,900		
2013 CASE IH Magnum 315	1,525 Hours	Lubbock, TX
\$195,000		
2014 CASE IH Magnum 315	715 Hours	Garden City, KS
\$193,800		

Used tractor to be traded: City of Dyersburg

2008 CASE IH Magnum 305	8,600 Hours	Trade-in Offer
\$65,000 as is		
	(Requires engine overhaul = \$28,000)	

Comparable values:

2007 CASE IH Magnum 305	3,200 Hours	Alamo, TN
\$90,000		
2009 CASE IH Magnum 305	4,600 Hours	Memphis
\$85,000		

Purchase 2013 Magnum 315 for:	\$195,000
Less trade-in of our 2008 Magnum 305 of:	<u>\$ 65,000</u>
Net purchase for:	<u>\$130,000</u>

The Board accepted his recommendation, and Alderman Kevin Chaney motioned to approve the trade-in, with a second by Alderman Bill Escue. The motion passed.

d. **Gas/Water/Sewer Committee Meeting minutes – October 11, 2016 – Chairman Terry Glover**

Gas/Water/Sewer Committees

City of Dyersburg

Tuesday, October 11, 2016

The Gas/Water/Sewer Committee met Tuesday, October 11, 2016 at 9:00 a.m. in the second floor conference room at City Hall.

Members Present: Chairman Terry Glover, Mayor John Holden, Aldermen Robert Taylor, Jr., Kevin Chaney.

Staff and other attendees: Steve Anderson, Treasurer, Greg Williams, Purchasing, Jeff Moore, Water Treatment, Scott Ball, Construction/Storm Water Inspector, Mike McCulloch, Water/Sewer/Street Department, Brandon Hutcheson, State Gazette.

New Business:

Items to be discussed:

1. **Ordinance - declaration of water shortage emergencies and implementation guidelines.** Jeff Moore discussed an ordinance of the City of Dyersburg to authorize a declaration of water shortage emergencies and the implementation of guidelines for water shortage emergencies. The City has received an unconditional approval from the State of Tennessee to proceed with the Mayor and Board of Alderman approval for this ordinance. Mr. Moore stated that the State desires for cities to be proactive management guidelines in the event of local water drought and emergency conditions.

Chairman Glover called for a motion to approve the ordinance. The motion was made by Alderman Kevin Chaney and seconded by Alderman Robert Taylor, Jr. the motion passed by full committee vote and will be recommended to the full Board of Mayor and Aldermen.

Mayor Holden noticed the public of the ordinance stating it would be again on the Board agenda in November 2016 for public hearing.

2. **Engineer selection for SSES (sanitary sewer evaluation study).**

Scott Ball presented the results of requests for proposals for SSES (sanitary sewer evaluation study). The following was noted:

- The project is a budgeted project at \$275,000.00, and the projected contracted cost is \$268,285.00.

- Seven proposals were submitted to the City,
- Three were selected for final review by committee,
- Gresham, Smith, and Partners were selected for contract approval,
- Hydro Max will be hired as the field assessment company,
- The public will be notified prior to all sewer line assessments, and
- The City Water and Sewer Departments staff will be trained alongside the Hydro Max staff to learn the proper assessment procedures for future assessment and maintenance of the City sewer lines.

Chairman Glover called for a motion to approve the contract with Gresham, Smith and Partners as presented. Alderman Chaney motioned to approve the contract, with a second by Mayor Holden. The motion passed for final recommendation to the Mayor and Board of Alderman.

Alderman Bib Kirk motioned to approve the contract. The motion was made by seconded by Alderman Terry Glover. The motion passed by full Board vote.

3. **Community Development Block Grant** – Scott Ball discussed the next opportunity for the City involving a 2016 CDBG from the State of Tennessee, Department of Economic and Community Development. The grant totals \$596,598.00. The cost to the City will be approximately \$71,592.00. The intent of the grant is to replace aging equipment in the main wastewater pump station, micro screens, weirs, and grit chamber at the Waste Water Treatment Plant. Civil Engineering Solutions will be assisting in design, and Community Development Partners will be administration agent.

With no further business the meeting adjourned at 9:20 a.m.

Terry Glover, Chairman

Robert C. Jones, City Recorder

- e. **Street/Sanitation Committee Meeting minutes – October 17, 2016 –
Chairman Mike Morgan**

Street/Sanitation Committee Meeting

City of Dyersburg

October 17, 2016

The Street/Sanitation Committee met Monday, October 17, 2016 at 9:00 a.m. in the second floor conference room at City Hall.

Members Present Included: Mayor John Holden, Bill Escue, Kevin Chaney, and Committee Chairman Mike Morgan.

Other Alderman Board Members: Bob Kirk and Terry Glover.

Staff and Others Present: John Damesworth, Street and Sanitation, Greg Williams, Purchasing, Brandon Hutcheson, State Gazette, Mike McCulloch, Street and Water Department Superintendent, Scott Ball, Storm water and Construction Inspector.

The Committee convened to discuss:

- **Review of RFP submissions for contracted Solid Waste services.**

Mr. Williams presented various professional submissions for solid waste collection services for residential-commercial customers. The Committee decided to review the RFP's and reconvene at a later date to continue discussion of the information presented.

Mr. Damesworth requested the Committee consider repairing or purchasing a used tractor at the landfill. The Committee discussed the cost of repair verses the cost of replacement. It was decided to replace the tractor provided the funds were available and the conditions of the replacement trade-in were appropriate to the City's purchasing policies. Mr. Anderson and Mr. Williams were asked to confirm the information, and if the conditions were met, then the Committee would recommend the trade-in to the full Board. Chairman Mike Morgan motioned to approve the trade-in provided the funding and purchasing conditions were available and properly met. Alderman Bill Escue seconded the motion. The motion was approved by the Committee, and will be presented to the full Board.

- **DONELSON CONSTRUCTION COMPANY MICRO AGGREGATE
RESURFACING BID**

Scott Ball presented information from visiting Rolla, Missouri's resurfacing projects. The following was noted:

- The product is highly recommended by the City of Rolla because the product has performed very well since their original resurfacing began in 2007.
- The cost is substantially less than traditional resurfacing.
- The product is unique and patented.
- The streets in Rolla are almost free of potholes where the product has been applied.
- The product is mostly recommended for downtown and subdivisions where traffic is moderate.
- The Donelson Company is prepared to begin the assessment and resurfacing of the target project in the Pioneer subdivision upon notification of Board approval.
- The project will be funded through the City’s bond issue.
- The agreement for contract services and the stated quoted price of \$201,557.72 may be approved through a cooperative purchasing agreement with Greene County, Missouri

On a motion by Alderman Kevin Chaney, and a second by Alderman Bill Escue, the bid was approved by the Committee, and will be recommended to the full Board.

Alderman Mike Morgan motioned to approve the bid. The motion was seconded by Alderman Bill Escue. The motion passed by full Board vote.

No further actions were taken by the Committee and the meeting adjourned at 10:30 a.m.

Alderman Mike Morgan, Chairman

Robert C. Jones, City Recorder

- f. **Resolution 10172016 – A resolution authorizing the City of Dyersburg, Tennessee to participate in the TML Risk Management Pool “Safety Partners” Matching Driver Safety Grant Program.**

**A RESOLUTION AUTHORIZING
THE CITY OF DYERSBURG, TENNESSEE
TO PARTICIPATE
IN THE TML RISK MANAGEMENT POOL
“SAFTEY PARTNERS” MATCHING DRIVER SAFETY GRANT PROGRAM**

WHEREAS, the safety and well-being of the employees of the City of Dyersburg is of the greatest
Importance; and

WHEREAS, all efforts shall be made to provide safe and hazard-free workplace for the City of Dyersburg
employees; and

WHEREAS, the TML Risk Management Pool seeks to encourage the establishment of a safe workplace
by offering a "Safety Partners" Matching Driver Safety Grant Program; and

WHEREAS, the City of Dyersburg now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DYERSBURG, TENNESSEE the
following:

SECTION 1. That the City of Dyersburg is hereby authorized to submit application for a
"Safety Partners" Matching Driver Safety Grant Program through the TML Risk Management Pool.

SECTION 2. That the City of Dyersburg is further authorized to provide a matching sum to serve
as a match for any monies provided by this grant.

Resolved this 17th day of October in the year of 2016.

John Holden, Mayor

ATTEST:

Bob Jones, City Recorder

Mayor Holden presented a grant opportunity for the City to participate in TML
Risk Management Pool "Safety Partners" Matching Driver Safety Grant Program.

Alderman Robert Taylor, Jr. motioned to approve the grant participation. The
motion was seconded by Alderman Mike Morgan. The motion passed by full
Board vote.

g. Bob Kirk – Request to rename street(s) leading into Dyersburg High School

Mayor Holden announced this agenda item would be postponed.

Report from Alderman and Alderwomen:

Aldermen Bob Kirk: Complimented the Mayor and the City staff for the acquisition of the CDBG grant.

Alderman Bill Escue: No report.

Alderman Terry Glover: Complimented the Street Department and Superintendent Mike McCulloch for the quality repair work to a ditch on Woodside Drive.

Alderman Kevin Chaney: No report.

Alderwoman Mike Morgan: Complimented the Street Department and Superintendent Mike McCulloch for the cleaning of the bridge graffiti on the Frank Maynard Bridge.

Alderman Dennis Moody: No report.

Alderwoman Carolyn Norman: No report.

Alderman Robert Taylor, Jr: Asked for assistance to the significant dust and odor problem associated with the agricultural grain storage in District F. Mayor Holden stated the issue is to be addressed by the Codes Department responsibility.

Communications from the Mayor:

- Announced the dates for early voting for Dyersburg/Dyer County
- Informed the Board of receiving from the City Attorney office an updated proposed Peddler and Solicitation ordinance for their review.

With no further business the meeting adjourned at 7: 20 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder