

**Board of Mayor and Aldermen Meeting
Monday, November 17, 2014
City Hall- Conference Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, November 17, in the City Hall Conference Room at 5:30 p.m. Mayor John Holden presided. The meeting opened with prayer by Alderman Robert Taylor Junior. Mayor Holden noted all Aldermen were present.
- (2) **Approval of Minutes:** The minutes of the November 3, 2014 meeting were approved on a motion by Alderwoman Jewell Horner, followed by a second from Alderman Robert Taylor, Jr. The motion passed approving the minutes.
- (3) **Unfinished Business:** There was no unfinished business.
- (4) **New Business:**

a. Notice of Public Hearing – December 2, 2014 - An ordinance to amend the Dyersburg Municipal Zoning map to rezone property on South Mill Avenue (Dyer County Property) from M-2 (Medium Industrial) District to B-3 (Central Business) District – Ordinance BB636

Mayor Holden presented the notice concerning Damascus Inc., who is the current lessee of the property located at 325 S. Mill Ave. in downtown Dyersburg. This property is currently leased from the Dyer county government. A thrift store is located on the main floor of the building with a second floor that is currently not in use, and Damascus wants to develop the upstairs of the building into apartments for future use for Damascus Ministries clients.

b. Attorney Invoice.

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The October 1, 2014 to October 31, 2014 invoice totaled \$15,900.00. Alderman Bob Kirk made a motion to approve the payment, with a second by Alderman Dennis moody. The motion passed by full vote.

d. Bids – Greg Williams, City Purchasing Agent.

1. Department: Gas
Item: Service Truck w/ Utility Bed
Purpose: Replace 2008 Service Truck
Budgeted: \$30,000
Notification: State Gazette – Direct to 4 Vendors

Bids:	Chevrolet of Murfreesboro	No Response
	Delta Chevrolet	No Response
	Tim Castellaw Dodge	No Bid
	Tim Castellaw Ford	\$29,375.92

Recommendation: Mr. Williams recommended awarding the bid to Tim Castellaw Ford, Dyersburg, at \$29,375.92. A motion to approve the recommendation as presented before the Board was made by Alderman Bob Kirk, with a second by Alderman Robert Taylor, Jr. The motion passed by full Board approval.

2. Department: Gas
Item: Pickup Truck
Purpose: Replace 1997 Pickup Truck
Budgeted: \$25,000
Notification: State Gazette – Direct to 4 Vendors
Bids: Chevrolet of Murfreesboro No Response
Delta Chevrolet No Response
Tim Castellaw Dodge \$22,216.00
Tim Castellaw Ford \$21,307.92

Recommendation: Mr. Williams recommended awarding the bid to Tim Castellaw Ford, Dyersburg at \$21,307.92. A motion to approve the recommendation as presented before the Board was made by Alderman Dennis Moody, with a second by Alderman Terry Glover. The motion passed by full Board approval.

3. Department: Wastewater Treatment Plant
Item: Replace 300hp motor drive
Purpose: Repair main sewer pump station pump
Budgeted: No – Repair & maintenance item
Notification: None – Emergency Repair
Bids: Cottrell Electric \$24,547.00

Recommendation: Mr. Williams recommended awarding the bid to Cottrell Electric, Dyersburg, at \$24,547.00. A motion to approve the recommendation as presented before the Board was made by Alderman Terry Glover, with a second by Alderman Dennis Moody. The motion passed by full Board approval.

4. Department: Solid Waste
Item: Replace Undercarriage on 2006 dozer
Purpose: Undercarriage has worn to the point it is breaking
Budgeted: No – Will be funded by money left from previous dozer purchase
Notification: None – Dealer item for parts
Bids: J & P Machine \$59,275.28
Thompson Machinery \$43,070.52

Recommendation: Mr. Williams recommended awarding the bid to Thompson Machinery, Jackson, at \$43,070.52. A motion to approve the recommendation as presented before the Board was made by Alderman Bob Kirk, with a second by Alderwoman Jewell Horner. The motion passed by full Board approval.

d. Resolution 11172014 – Approving Tennessee Community Block Development Grant Program

RESOLUTION NO. 11172014
Dyersburg, Tennessee

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Dyersburg acting by and through its Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in Dyersburg.

WHEREAS, the City of Dyersburg will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, Dyersburg as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Dyersburg as follows:

THAT, John Holden, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2015 Community Development Block Grant funds in the amount not to exceed \$500,000 for Sewer System Improvements Project; and

THAT, the City of Dyersburg will be responsible for the local cash/match to be provided in full by the sewer fund account; and

THAT, John Holden, Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of Dyersburg, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the _____ day of _____ 2014. Dyersburg, TN

Mayor

ATTEST:

City Recorder

Resolution 11172014A - Approving Tennessee Community Block Development Grant Program for Administrative Services

**RESOLUTION 11172014A
CITY OF DYERSBURG, TENNESSEE
FOR
ADMINISTRATIVE SERVICES**

WHEREAS, the City of Dyersburg, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2015 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Board of Aldermen of the City of Dyersburg finds it in the City's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist in preparing and administering the City's 2015 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional CDBG administrative assistance firms; and

WHEREAS, the Board of Aldermen has determined that Community Development Partners, LLC has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Community Development Partners, LLC will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded Community Development Partners, LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of the City of Dyersburg hereby selects Community Development Partners, LLC to provide assistance in the preparation and administration of the City's 2015 CDBG grant application.

READ AND ADOPTED this the _____ day of _____, 2014.

John Holden
Mayor

ATTEST:

City Recorder

Resolution 11172014B - Approving Tennessee Community Block Development Grant Program for Engineering Services

**RESOLUTION 11172014B
CITY OF DYERSBURG, TENNESSEE
FOR
ENGINEERING SERVICES**

WHEREAS, the City of Dyersburg, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2015 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Board of Aldermen finds it in the City's best interest to secure the assistance of an experienced and qualified Engineering firm to assist in the preparation and implementation of the City's 2015 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional Engineering firms; and

WHEREAS, the Board of Aldermen has determined that Civil Engineering Solutions has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Civil Engineering Solutions will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded Civil Engineering Solutions will assist in the engineering design and implementation of the project.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of City of Dyersburg hereby selects Civil Engineering Solutions to provide assistance in the preparation and implementation of the City's 2015 CDBG grant application.

READ AND ADOPTED this the _____ day of _____, 2014.

John Holden
Mayor

ATTEST:

City Recorder

After each resolution was reviewed and discussed by the Board, Mayor Holden called for a motion to approve all three resolutions jointly. A motion to approve as presented was made by Alderman Kevin Chaney, with a second by Alderman Robert Taylor, Jr. The motion passed by full Board approval.

Report from Alderman and Alderwomen:

Alderman Bob Kirk: No report.

Alderman Bart Williams: Asked about the gas department lighting pilot lights. Mike Morgan stated the free period had past, however, the department would work with customers as needed.

Alderman Terry Glover, Alderman Kevin Chaney, Alderwomen Jewell Horner, Alderman Dennis Moody, Alderwoman Joan Wyatt, and Alderman Robert Taylor Jr.: no report.

Communications from the Mayor:

- The next Board meeting is scheduled on Tuesday December 2, 2014, at 7:00 p.m., due to the Annual Dyersburg Christmas parade on Monday, December 1, 2014.
- An appeal hearing is scheduled for Judge Lee Moore's Court regarding decisions about the vicious dog judgment on the dog known as "Beau", on Thursday, November 20, 2014 at 9:00 a.m.

With no further business the meeting adjourned at 7:07 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder