

Board of Mayor and Aldermen Meeting
Monday, June 20, 2011, 7:00 P.M.
Municipal Building – Courtroom

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, June 20, 2011 in the municipal courtroom at 7:00 p.m. Mayor John Holden presided. The meeting opened with the “Pledge of Allegiance to the Flag” followed by prayer by Dennis Moody. Mayor Holden noted that all Board members were present, with the exception of Alderman Williams, and Alderman Taylor.
- (2) **Approval of Minutes:** Minutes of the June 6, 2011 meeting were approved on a motion by Ms. Horner, followed by a second from Me. Glover. The motion passed approving the minutes.
- (3) **Unfinished Business:** None to report.
- (4) **New Business:**
 - a. **Chamber of Commerce.**
 - **Renewal of Tourism and Economic Development (TED) Commission Contract – David Taylor and Allen Hester.**

Mayor Holden called upon Mr. David Taylor and Mr. Allen Hester to present information regarding Tourism and Economic Development (TED) activities. Mr. Taylor provided an overview of the (TED) Commission responsibilities and contract with the City of Dyersburg. Following Mr. Taylor, Mr. Hester provided information packets to each Board member. Mr. Hester highlighted various accomplishments of the (TED) including: highlights, tourism projects, You Tube videos, ribbon cutting and special events, Grant funds, Lannom Center usage, existing industry list, and prospect inquiries. Mr. Hester noted that the (TED) develops not only relationships with the local industry managers, but with the industry corporate office as well. It was noted that under the Governor Haslam’s regional approach toward business and industry development, the Chamber will be working with the other regional Chambers in Northwest Tennessee in developing cooperative strategies. Also, all Northwest Tennessee counties have been realigned under new Workforce Investment initiatives that will allow Dyersburg and Dyer County to work more cooperatively among cities and counties. Other information included: 3,100 current factory jobs are held in the county, up 200 over 2010, overall prospective business inquiries are up (with 22 new businesses established), and there are two serious Spec Building prospects. Mr. Hester stated the Chamber website continues to be a significant tool in promoting Dyersburg observing that 92,000 unique viewers has contacted the website for more detailed information about the City and community.

After the presentation by Mr. Hester, Mayor Holden recognized a motion to approve the recommendation to renew the Tourism and Economic Development (TED) Commission Contract made by Mr. Kirk, with a second by Mr. Moody. The motion passed by full vote.

- **2011 – 2012 TED Budget – David Taylor and Allen Hester.**

Mr. Taylor presented an overview of the requested 2011-2012 (TED) budget approved by the (TED) Commission. He explained that the \$164,421.00 shortfall was not a liability of the City and would be paid by Chamber membership.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Kirk, with a second by Ms. Horner. The motion passed by full vote.

- **Reappointment of Walt Bradshaw and David Taylor Tourism and Economic Development (TED) Committee.**

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Moody, with a second by Ms. Horner. The motion passed by full vote.

b. Attorney Invoice.

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The May 1, 2011 to May 31, 2011 invoice totaled \$7,087.50. Mr. Chaney made a motion to approve the payment, with a second by Mr. Glover. The motion passed by full vote.

c. Finance Committee Meeting – June 7, 2011, June 8, 2011, and June 9, 2011 – Chairman Kevin Chaney.

Finance Committee Chairman Cheney read the minutes of the Finance Committee meetings from June 7, 2011, June 8, 2011, and June 9, 2011. Mayor Holden entertained a motion to approve the Finance Committee's recommendation to continue the City insurance contract for the 2011-2012. The motion was made by Mr. Chaney, with second by Mr. Kirk. The motion passed by majority vote with Ms. Horner voting no.

d. Reappointment of Rawlin Fowlkes to Dyersburg Electric Power Board. Term to begin July 1, 2011 to June 30, 2015.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Chaney, with a second by Mr. Moody. The motion passed by full vote.

e. Report from City Treasurer - Steve Anderson.

- 2010 / 2011 Amended budgets approval.

Mr. Anderson provided an overview of the 2010/2011 amended budgets which account for unexpected revenue and expenses that were not expected in the annual budget. He stated the City performs this undertaking in June of each budget year. Mr. Anderson responded to Board questions regarding grant money received, the noted \$300,000.00 loss in the general fund balance, and increased cost in street lighting.

Mayor Holden entertained a motion to approve the amended budgets recommendation. A motion was made by Mr. Kirk, with a second by Ms. Horner. The motion passed by full vote.

- Adoption of Continuation Budget 2011/2012 (Ordinance BB616).

Mr. Anderson requested the Approval of a continuation budget for the 2011/2012 fiscal year to allow more time to approve the 2011/2012 budget. Mr. Kirk asked for a prediction of this continuation period. Mr. Anderson felt the 2011/2012 budget would be ready for approval by July 30, 2011.

Mayor Holden entertained a motion to approve the recommendation of the adoption of Continuation Budget 2011/2012 (Ordinance BB616). A motion was made by Mr. Kirk, with a second by Mr. Moody. The motion passed by full vote.

f. Bids – Greg Williams, Purchasing Agent City of Dyersburg

1. Department: Water Plant / Wastewater Plant / Recreation
Item: 110,000 gallons of Liquid Chlorine Bleach
Purpose: Open P.O. for FY 11-12
Budgeted: Yes
Notification – State Gazette, direct to 3 vendors
Bids: Brenntag Mid-South \$103,400.00
Vertex Chemical Co. \$ 97,900.00
Harcros Chemicals \$ 94,545.00

Contingent on passage of proposed budget, Mr. Williams recommended the bid be awarded to Harcros Chemicals, Memphis for \$94,545.00.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Chaney, with a second by Ms. Wyatt. The motion passed by full vote. It was further noted By Mr. Williams by changes that the City distributes the chlorine treatment to the City pools instead of using a contracted vender. The cost per gallon has been reduced from \$2.75 per gallon to \$.94 per gallon, resulting in an annual savings of approximately \$25,000.00 per year.

2. Department: Police
Item: Patrol Pursuit Tires
Purpose: Open P.O. for FY 11-12
Budgeted: Yes
Notification – State Gazette, direct to 3 vendors
- | | |
|-------------------|-------------|
| Bids: Tucker Tire | No Response |
| Lake Rd BP | \$11,842.60 |
| T Enterprises | \$11,480.00 |

Contingent on passage of proposed budget, Mr. Williams recommended the bid be awarded to T Enterprises (Triple T & City Tire), Dyersburg for \$11,480.00.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Moody, with a second by Ms. Horner. The motion passed by full vote.

3. Department: Solid Waste Management
Item: Tires for Route & Dumpster Trucks
Purpose: Open P.O. for FY 11-12
Budgeted: Yes
Notification – State Gazette, direct to 3 vendors
- | | |
|-------------------|-------------|
| Bids: Tucker Tire | No Response |
| Best One Tire | No Response |
| T Enterprises | \$22,913.00 |

Contingent on passage of proposed budget, Mr. Williams recommended the bid be awarded to T Enterprises, Dyersburg for \$22,913.00.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Chaney, with a second by Mr. Kirk. The motion passed by full vote.

4. Department: Street Department
 Item: Open P.O. for FY 11-12
 Purpose: Concrete for various projects requiring less than 20 yds.
 Budgeted: Yes
 Notification – State Gazette, direct to 2 vendors
 Bids:

Qty.	Forcum-Lannom	Fowlkes Concrete
1.00-1.50 yds.	\$ 98.00	\$ 162.00
1.75-2.50 yds.	\$ 94.00	\$ 131.00
2.75-3.75 yds.	\$ 91.00	\$ 115.00
4 yds. and over	\$ 89.00	\$ 91.00

Contingent on passage of proposed budget, Mr. Williams recommended the bid be awarded to Forcum-Lannom Concrete for \$30,000.00.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Kirk, with a second by Mr. Chaney. The motion passed by full vote.

5. Department: Police Department
 Item: Open Purchase Order – FY 11-12
 Purpose: Patrol Uniforms
 Budgeted: Yes
 Notification: None – Distributor for Departmental Uniform

Contingent on passage of proposed budget, Mr. Williams recommended the bid be awarded to, Mid-South Uniforms, Memphis for \$20,000.00.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Mr. Moody, with a second by Ms. Horner. The motion passed by full vote.

6. Department: Water Distribution
 Item: Open Purchase Order
 Purpose: Water Meters & Meter Parts
 Budgeted: Yes – FY 11-12
 Notification: None - Distributor for Standardized Meter
 Bids: United Utilities

Contingent on passage of proposed budget, Mr. Williams recommended the bid be awarded to, United Utilities, Hampstead, NC for \$30,000.00.

Mayor Holden entertained a motion to approve the recommendation. A motion was made by Ms. Horner, with a second by Mr. Glover. The motion passed by full vote.

Report from Alderman and Alderwomen:

Alderman Bob Kirk: No report.

Alderman Bart Williams: Not present.

Alderman Terry Glover: No report.

Alderman Kevin Chaney: No report.

Alderwoman Jewell Horner: No report.

Alderman Dennis Moody: Complimented the efforts of the Dyersburg Electric System to provide power to the City during the inclement weather observed over the past several months.

Alderwoman Joan Wyatt: No report.

Alderman Robert Taylor, Jr: Not present

Communications from the Mayor. No report.

The meeting adjourned at 7:30 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder