

**Board of Mayor and Aldermen Meeting  
November 6, 2017  
Dyersburg City Hall**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, November 6, 2017 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Robert Taylor, Jr. Mayor Holden noted all Aldermen were present, with the exception of Alderwoman Carolyn Norman, and aldermen Bill Escue and Dennis Moody.
- (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the October 2, 2017 meeting. The minutes were approved on a motion by Alderman Mike Morgan, followed by a second from Alderman Robert Tylor, Jr.
- (3) **Unfinished Business:** None presented. Mayor Holden welcomed the attendance of Boy Scout Troop 87. Scout Reed Bona led the pledge of Allegiance to the American Flag.

**a. Attorney Invoice. September 1, 2017 to September 30, 2017.**

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The September 1, 2017 – September 30, 2017 invoice totaled \$11,850.00. Alderman Bob Kirk made a motion to approve the payment, with a second by Alderman Terry Glover. The motion passed.

**b. Selection of Airport Engineering Firm – Airport Committee Chairman Dennis Moody.**

In the absence of Alderman Moody, Mayor Holden presented the results and confirmation of the selection. The information read as follows:

TDOT requires that airports go through the selection process every 5 years. Statements of qualifications from engineering firms were solicited for engineering services for airport related projects. Barge Waggoner Sumner & Cannon has satisfactorily provided engineering services for our airport for the last 5 years.

Responses were received from 3 engineering firms; Allen & Hoshall, Barge Waggoner Sumner & Cannon, and S&ME.

The responses were reviewed on October 19, 2017 by the Selection Committee composed of:

Tommy Gibbons, Airport Manager

Alderman Dennis Moody, Airport Committee Chairman

Mayor John Holden

Tiffany Heard, City Engineer

Scott Ball, Construction Inspector

Greg Williams, Purchasing Agent

The responses were evaluated and scored by the committee. The committee chose Barge Waggoner Sumner & Cannon as the recommended firm and wishes to enter into a 5-year contract. The State of Tennessee requires approval by the Board of Mayor and Aldermen for this selection. Mayor Holden called for a motion to approve the recommended committee selection.

Alderman Kevin Chaney motioned for approval, followed by a second from Alderman Robert Taylor, Jr. The motion was approved.

**c. Resolution 11062017 – A resolution to provide Lead Based Paint services as needed under the Dyersburg 2017 HOME Program.**

Mayor Holden presented the following resolutions for Board approval:

**RESOLUTION 11062017**

**DYERSBURG, TENNESSEE**

**FOR LEAD BASE PAINT INSPECTION SERVICES**

**WHEREAS**, the City of Dyersburg, Tennessee has been awarded financial grant assistance as provided under the HOME Program from the Tennessee Housing Development Agency; and

**WHEREAS**, the Board of Mayor and Aldermen of the City of Dyersburg, finds it in the City's best interest to secure the assistance of an experienced and qualified Lead Base Paint Inspection Services firm, to assist in the implementation for the HOME Program grant;

**WHEREAS**, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional lead base inspection firms; and

**WHEREAS**, the Board of Mayor and Aldermen has determined that Resolution Inc. has the most appropriate experience, background and qualifications to provide said services.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Aldermen of the City of Dyersburg, that Mayor John Holden, and successors in title, be authorized and is hereby directed to enter into a contract with Resolution, Inc. to provide lead base inspection services as required to implement the FY 2017 HOME Program Grant.

**READ AND ADOPTED** this the sixth day of November,2017.

CITY OF DYERSBURG

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John Holden, Mayor

ATTEST:

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Robert C. Jones, City Recorder

**d. Resolution 11062017A – A resolution adopting the program policies and procedures for the City of Dyersburg’s 2017 Home Rehabilitation Program.**

**RESOLUTION NO: 11062017A**

**RESOLUTION ADOPTING THE PROGRAM POLICIES AND PROCEDURES  
FOR THE CITY OF DYERSBURG’S 2017 HOME REHABILITATION  
PROGRAM**

**WHEREAS**, the City of Dyersburg submitted an application to the Tennessee Housing Development Agency (THDA) and received 2017HOME funds in the amount of \$500,000; and

**WHEREAS**, the City will use the funds for the purpose of rehabilitating substandard single family owner-occupied housing within the city boundaries for low income families; and

**WHEREAS**, it is the intent of the City to assure City residents that all applications for the grant assistance will be prioritized in a manner that will identify the low-income households based on the HOME Program Rating System and, therefore, develop a priority list representative of this system; and

**WHEREAS**, it is the desire of the City of Dyersburg Board of Mayor and Aldermen to ensure that all policies and procedures regarding the rehabilitation of homes are equitable and comply with the Department of Housing and Urban Development and the Tennessee Housing Development Agency's program requirements.

**NOW THEREFORE BE IT RESOLVED**, that the City of Dyersburg does hereby adopt the Program Policies and Procedures approved by the THDA for its 2017 HOME Program.

**BE IT FURTHER RESOLVED** that the City of Dyersburg Board of Aldermen does hereby authorize the Mayor to execute the required HOME Program Documents including consulting services agreements, and to review, monitor and coordinate the program implementation activities performed by the City of Dyersburg's staff and its consultant.

This resolution adopted this the sixth day of November, 2017.

John Holden, Mayor

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**ATTEST:**

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Robert C. Jones, City Recorder

Mayor Holden called for a motion to approve both of the resolutions read before the Board. Alderman Robert Taylor motioned for approval, followed by a second from Alderman Mike Morgan.

**e. Recreation Committee Meeting Minutes – October 19, 2017 – Chairman Terry Glover**

Chairman Glover presented the Recreation Minutes as follows:

**Recreation Committee Meeting**

**City of Dyersburg**

**October 19, 2017**

The Recreation Committee met Thursday, October 19, 2017 at 10:00 a.m. at the Dyersburg Activity Center.

**Committee Members Present Included:** Mayor John Holden, Terry Glover, and Dennis Moody. Alderwoman Carolyn Norman was not present.

**Other Alderman Board Members:** Mike Morgan.

**Staff and Others Present:** Andy Baker, Parks and Recreation, Brandon Hutcheson, State Gazette, Greg Williams, Purchasing Agent, Steve Anderson, Treasurer, Scott Ball Storm Water and Construction Inspector, Tiffany Heard, City Engineer, Brian and Megan Gilbert, and Blake Hill, Representing the 2016 Dyer County Leadership Project, Barry Frazier, Frazier Roofing, Josh Rogers, Billy Rogers Billy Rogers Plumbing, Heating & Air, Inc.

Recreation Chairman, Terry Glover opened the meeting with prayer, that was followed by a discussion of the construction progress in replacing the roof surface and HVAC equipment at the Dyersburg Activity Center main building.

Mr. Barry Frazier reported that the new roof project was 99 percent complete, and Frazier roofing would be starting work on the concession building roof repair Friday October 20<sup>th</sup>. Mr. Rogers noted that the HVAC equipment installation was proceeding according to schedule and the install work will be completed very soon.

In further business, the committees discussed a potential Dyersburg Dog Park project for Dyersburg. Megan Gilbert provided a detailed overview of the proposed park. She noted the project had raised a current total of \$6,318.00 to support the start-up of the park.

The committee discussed major issues concerning park supervision and rules, recreation department management, city liability and insurance, waste control and disposal, water access and supplies.

Tiffany Heard informed the committee that the park design will be incorporated into the Forked Deer River Park plan under the oversight of the National Disaster Resiliency Grant.

Both Mayor Holden and Andy Baker shared that each have spoken with other mayors and recreation department in various communities. All testimonies were positive as to the value and use of the parks.

Mayor Holden motioned to approve the dog park project as presented. Alderman Dennis Moody seconded the motion which passed, and will be presented before the Board of Mayor and Aldermen.

In other reporting:

- Andy Baker updated the committee on fall sports events,
- Mayor Holden acknowledged the City's work in renewing the former Senior Citizens building, and
- Tiffany Heard and Scott Ball provided an update on the current progress of the NDR grant.

With no further business, the meeting adjourned at 10:40 a.m.

Following the reading of the minutes Mayor Holden called for a motion for the approval of the proposed Dog Park as presented. Alderman Mike Morgan motioned for approval, followed by a second from Alderman Terry Glover. The motion was approved.

Mr. Paul Forrester of the Damascus Project came before the Board to request the Board's consideration to set aside a green space next to the designated Dog Park location for the benefit of the Damascus clients. Mayor Holden stated there would be an overall design of the entire Forked Deer River Front Park, as part of the National Disaster Resiliency Grant Project. He noted the designers would consider the request as the plan develops.

**f. Public Safety Committee Meeting Minutes – October 27, 2017 – Chairman Bob Kirk**

**Public Safety Committee Meeting**

**City of Dyersburg**

**October 27, 2017**

The Public Safety Committee met Friday, October 27, 2017 at 10:00 a.m. in the Professional Development Center.

**Members Present Included:** Mayor John Holden, Alderman Bob Kirk, Chairman, and Mike Morgan. Alderwoman Carolyn Norman was not present.

**Other Alderman Board Members:** Terry Glover.

**Staff and Others Present:** Brandon Hutcheson, State Gazette, various city officials and department heads, including Dyersburg Police, Fire, and 911, and members of Motorola, and Tennessee TACN Radio Network: Jeff Miller, Arnold Hooper, Alan McClain, and Trooper Golf.

Chairman Bob Kirk called the meeting to order to discuss the status and future of the Dyersburg Radio System. The current system is scheduled to no longer be supported by Motorola at the end of 2018.

Mayor Holden welcomed those in attendance and then turned the meeting over to the Motorola representatives who made a presentation to the city of a P25 Radio System upgrade to join TACN (Tennessee Advanced Communications Network). The TACN radio system was launched in 2015 by the state.

The following was presented:

1. If the city joins the state system, then the city would be part of the state system that would allow the city to talk within city users, and throughout different parts of the state.
2. The proposal also noted that Dyersburg would connect to the Jackson quadrant on the state system, referred to as the Millsfield RF site.
3. The city would receive new APEX 6000XE radios.
4. Other benefits would include county and statewide coverage, statewide interoperability, day-to-day operations on TACN, pay \$200 per radio to the state of Tennessee annually, and that the total cost of joining the state would be lower than maintaining the city's own system.

It was noted that Motorola would not own the system; however, the state would own the plan. The city would own specific portions of the system. Motorola would maintain the system as a partnership with the state.

There would there be a cost for this new system to get the city updated equipment, but afterwards the majority of the responsibility would be provided by the state.

There was additional discussion concerning the cost of the previous update in 2011, along with the use of current radios on the TACN system.

Motorola representatives presented numerous products including various models of communication devices.

No action was taken by the committee.

No further business was presented before the Committee which adjourned at 11:20 a.m.

**g. Bids – Greg Williams, Purchasing Agent.** No bids were presented.

**Reports from Alderman and Alderwomen:**

**Aldermen Bob Kirk:** No report.

**Alderman Bill Escue:** Not present.

**Alderman Terry Glover:** No report.

**Alderman Kevin Chaney:** No report.

**Alderman Mike Morgan:** Stated that he had a few citizens come to him regarding Codes Enforcement. He went on to note that he had discussed the concerns with the Codes office and appreciated their assistance.

**Alderman Dennis Moody:** Not present.

**Alderwoman Carolyn Norman:** Not present.

**Alderman Robert Taylor, Jr:** No report.

**Communications from the Mayor:**

- Mayor Holden announced that Saturday is Veterans Day and that the Veterans Day Parade will occur Friday at 10:30 a.m. in downtown Dyersburg. He also recognized and thanked Boy Scout Troop 87 for attending the board meeting.

With no further business, the meeting adjourned at 7:25 p.m.

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John Holden, Mayor

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Robert C. Jones, City Recorder