

**Board of Mayor and Aldermen Meeting  
August 7, 2017  
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, August 7, 2017 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Mayor Holden. Mayor Holden noted all Aldermen were present, with the exception of Alderman Bill Escue. Mayor Holden and declared a voting quorum.
  - (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the July 17, 2017 meeting. The minutes were approved on a motion by Alderwoman Carolyn Norman, followed by a second from Alderman Robert Taylor, Jr. The minutes were approved.
  - (3) **Unfinished Business:** None presented.
  - (4) **New Business:** Prior to new business Mr. Jimmy Roberson representing Cable One Communications Cable One Technical Operations Manager asked to come speak to the board stating that Cable One had begun a project that he called “an upgrade for the City of Dyersburg, in the county, and in our existing service area.” He noted that it would affect services in the city and in the county. The project is about a \$4.1 million project. It includes approximately 400,000 feet of fiber and replaces about 350,000 feet of coax. Some services will be temporarily affected going forward. It will probably be going on until December 2017. He also mentioned that services could be affected from 8 a.m. until 3 p.m. Mayor Holden noted public questions and concerns should be referred to Cable One by calling 731-285-4174 which is the local number.
- a. **Resolution 08072017 – A resolution authorizing the City of Dyersburg, Tennessee to participate in the TML Risk Management Pool “Safety Partners” Loss Control Matching Grant Program.**

Mayor Holden provided information about the purpose and the benefits to the city provided by the annual grant participation.

**RESOLUTION 08072017  
A RESOLUTION AUTHORIZING  
THE CITY OF DYERSBURG, TENNESSEE  
TO PARTICIPATE  
IN THE TML RISK MANAGEMENT POOL**

**“SAFTEY PARTNERS” LOSS CONTROL MATCHING GRANT  
PROGRAM**

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WHEREAS, the safety and well-being of the employees of the City of Dyersburg is of the greatest  
Importance; and

WHEREAS, all efforts shall be made to provide safe and hazard-free workplace for the City of  
Dyersburg  
employees; and

WHEREAS, the TML Risk Management Pool seeks to encourage the establishment of a safe  
workplace  
by offering a “Safety Partners” Loss Control Matching Grant Program; and

WHEREAS, the City of Dyersburg now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF  
DYERSBURG, TENNESSEE the following:

SECTION 1. That the City of Dyersburg is hereby authorized to submit application for a  
“Safety Partners” Loss Control Matching Grant through the TML Risk Management  
Pool.

SECTION 2. That the City of Dyersburg is further authorized to provide a matching sum  
to serve as a match for any monies provided by this grant.

Following the overview of the grant, Alderman Bob Kirk motioned to authorize the city  
to participate in the grant opportunity. Alderman Dennis Moody seconded the motion.  
The motion passed by full Board vote. The amount of the grant will be \$3,000.00

- b. Resolution 08072017A – A resolution requesting the University of Tennessee  
Municipal Technical Advisory Service (MTAS) to conduct a review of the City  
of Dyersburg’s landfill operation.**

Mayor Holden provided information about the purpose of the city supporting this  
resolution requesting the University of Tennessee Municipal Technical Advisory  
Service (MTAS) to conduct a review of the City of Dyersburg’s landfill operation:

**CITY OF DYERSBURG, TENNESSEE**

**A RESOLUTION REQUESTING THE UNIVERSITY OF TENNESSEE  
MUNICIPAL TECHNICAL ADVISORY SERVICE (MTAS) TO CONDUCT A  
REVIEW OF THE CITY OF DYERSBURG’S LANDFILL OPERATION**

**WHEREAS, MTAS conducts management reviews of city governments, departments and operations to suggest ways to improve the efficiency and effectiveness of the operation of cities; and**

**WHEREAS, such a review would include a team of MTAS and CTAS consultants who would meet with city officials/staff to discuss current operations and make recommendations for improving the landfill operation; and**

**WHEREAS, such studies are conducted at no expense to the City of Dyersburg; and**

**NOW, THEREFORE, BE IT RESOLVED by the Board of Alderman of the City of Dyersburg that MTAS is hereby requested to conduct a management review of the city's landfill operation.**

**Passed this the 7<sup>th</sup> day of August, the public welfare requiring it.**

\_\_\_\_\_  
**John Holden, Mayor**

**Attest:** \_\_\_\_\_  
**Robert C. Jones, City Recorder**

The request was originally recommended in a June 9, 2017 Finance and Street and Sanitation Committee meeting to further study the operational activities of the city landfill. Alderman Mike Morgan motioned to authorize the city to approve the resolution. Dennis Moody seconded the motion. The motion passed by full Board vote.

**c. Adoption of Dyer County Hazard Mitigation Plan – Fire Chief Tim Ware**

Mayor Holden presented the following information for adoption by the Board:

**The 2016 update of the Dyer County Hazard Mitigation Plan**

**Over the past two decades, hazard mitigation has gained increased national attention due to the large number of natural disasters that have occurred throughout the U.S. and the rapid rise in costs associated with those disaster recoveries. It has become apparent that money spent mitigating potential impacts of a disaster event can result in substantial savings of life and property. With these benefit cost ratios being extremely advantageous, the Disaster Mitigation Act of 2000 was developed as U.S. Federal legislation that**

**reinforces the importance of pre-disaster mitigation planning by calling for local governments to develop mitigation plans (*44 CFR 201*).**

**The purpose of a local hazard mitigation plan is to identify the community's notable risks and specific vulnerabilities, and then to create/implement corresponding mitigation projects to address those areas of concern. This methodology helps reduce human, environmental, and economical costs from natural and man-made hazards through the creation of long-term mitigation initiatives.**

**The advantages of developing a local hazard mitigation plan are numerous including improved post-disaster decision making, education on mitigation approaches, an organizational method for prioritizing mitigation projects, etc. It has been noted that communities who successfully complete and maintain a mitigation plan receive larger amounts of Federal and State funding to be used on mitigation projects, and receive these funds faster, than communities who do not have a plan. Such funding sources that the plan caters to are Pre-Disaster Mitigation, Flood Mitigation Assistance, Severe Repetitive Loss, and Hazard Mitigation Grant Programs.**

**The 2016 update of the Dyer County Hazard Mitigation Plan was created to act as a well-thought-out guide to be used by, and for, the people of Dyer County. For this plan to be successful, each jurisdiction within the county participated in the drafting and preparation of the plan update. These participating jurisdictions include:**

- Dyer County (unincorporated)**
- City of Dyersburg**
- Town of Newbern**
- Town of Trimble**

**In reference to federal code title *44 CFR 201*, an updated hazard mitigation plan is required to be submitted to both TEMA (State) and FEMA (Federal) for review every five years to be reapproved. When the plan is deemed "approval pending adoption" by FEMA (*44 CFR 201.6(c)5*), each of the participating jurisdictions will adopt the plan through a local resolution.**

Mayor Holden called for a motion to approve the resolution by the city. Alderman Dennis Moody motioned for approval, followed by a second from Alderman Robert Taylor, Jr.

**d. Bids – Greg Williams, Purchasing Agent.**

1. Department: Water Plant

Item: Replace pump and rebuild well motor at #9 well

Purpose: To put well back into service

Budgeted: Repair & Maintenance

Notification: None – Emergency Repair

- As part of the cleaning of #9 well, the pump was pulled, cleaned, and inspected. During this process, it was determined that the pump of 30 plus years, had deteriorated to the point beyond repair.
- To replace the pump with a new Layne pump would cost in excess of \$100,000.
- The company that cleaned the well, National Water Services, can replace the pump, rebuild the pump motor and reinstall it at a cost of \$61,428.17.
- National Water Services has been able to restore the well to better than new condition. When the well was tested at the beginning of the cleaning process, the specific capacity was 8.8gpf (gallons per foot), when the well was new it was 33gpf, after this cleaning process the specific capacity is now 36gpf, which is better than new.
- National Water Service is still onsite and can began work at once.

Recommendation: Mr. Williams recommended awarding the emergency repair to National Water Services, Lawrenceburg, TN, at \$61,428.17. Alderman Bob Kirk motioned to approve the emergency repair. Alderwoman Carolyn Norman seconded the motion. The motion was approved by the full board.

**e. Noresco Presentation – Brian Stone**

Mr. Brian Stone Brian Stone of Noresco, one of the largest energy service companies in the United States, spoke with Mayor Holden and 3 aldermen members last Wednesday, August 2, 2017 during an informal meeting at City Hall. He came before the full board Monday night to make a presentation to the remaining board members as well as answer any questions. The topic of discussion is represented in the following document:

August 7, 2017

City of Dyersburg

Attention: Mayor John Holden

425 West Court Street

Dyersburg, TN 38025

Re: Memo of Understanding for Utility Data Analysis (“Analysis”)

Dear Mayor Holden:

The City of Dyersburg, (“the City”) has asked NORESCO to perform a utility data analysis for all City facilities. NORESCO shall perform this analysis as a first step in determining if a self-funded program is technically and financially viable and will do so at *no charge* to the City. As part of this agreement, the City shall provide their current annual utility spends plus copies of all actual utility bills for gas, electric and water for the past 12 months. The City authorizes NORESCO to directly obtain such information from the local utilities if necessary. NORESCO also requests access to utility bill websites if available as well as a list of buildings with approximate square footage and facility details. These details may include prior energy assessments, energy master plans, previous energy

project contracts and capital plans for the City. Physical access and a knowledgeable escort shall be provided if NORESKO and the City choose to perform physical facility assessments. NORESKO will use the information provided by the City to identify if potential facility improvement measures (FIMs) could be implemented as a bundled, self-funded project to upgrade existing infrastructure as well as provide operational efficiencies. Once complete, a presentation will be given with the results of this analysis to the City's administration.

Please sign and date in the space below and return this letter to me at your earliest convenience in order to proceed.

Sincerely,

**Accepted for the City of Dyersburg:**

Sign: \_\_\_\_\_

Brian L. Stone Print: \_\_\_\_\_

Account Executive

Date: \_\_\_\_\_

There was significant discussion among members of the board with numerous questions from various board members resulting in a motion by Alderman Bob Kirk to approve the agreement for study analysis by the city. Alderman Mike Morgan seconded the motion. The motion passed by full Board vote.

### **Reports from Alderman and Alderwomen and Mayor:**

**Aldermen Bob Kirk:** Complimented the increased police presence at Okeena Park by the Dyersburg Police Department to address disturbance issues that had arisen in recent weeks. He also inquired as to whether the DPD had experienced any problems with recently acquired 2017 Ford SUVs, as related to the national concerns noted in some law enforcement agencies. Police Chief Steve Isbell stated that the DPD had not experienced any difficulties. On a final note Alderman Kirk mentioned that the city has not yet passed a budget for 2017-2018. A continuation on the budget has been passed, but the city has until Aug. 31 to vote and pass the final budget.

**Alderman Bill Escue: Not present.**

**Alderman Terry Glover:** Also mentioned the city budget and also cited improvement within Okeena Park. He expressed his thanks as well to DPD.

**Alderman Kevin Chaney:** No report.

**Alderman Mike Morgan:** Alderman Morgan expressed the need to look at a dip on Sylvan Road that is in line with a culvert. He asked Mike McCulloch, city street superintendent, if he could look at that. He also noted the ditch on Forrest Street by the Dollar General store that needs attention to overgrowth.

**Alderman Dennis Moody:** Mentioned that he had received calls regarding the Mall Blvd. project. He asked Mayor Holden if he knew the completion date of the project. Mayor Holden stated he understands it may be the middle to end of September, 2017.

**Alderman Carolyn Norman:** Mentioned in a previous meeting about the parking situation at the safe room located at Dyersburg High School. She asked if the city is currently doing anything about the situation. Mayor Holden noted that it was part of the budget process. We discussed it a little in the budget hearings, but we have not done anything at this time.

**Alderman Robert Taylor, Jr:** commended Street Superintendent Mike McCulloch and his crew on the job they all do.

**Communications from the Mayor:**

- reminded everyone that football season begins Friday night as the DHS Trojan football team will host Covington in the Sports Plus Jamboree at JC Sawyers Stadium on the DHS campus. The jamboree will begin at 6 p.m., and the DHS Trojans will play the final game.

With no further business, the meeting adjourned at 7: 41 p.m.

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John Holden, Mayor

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Robert C. Jones, City Recorder